

**UTAH POLLUTANT DISCHARGE ELIMINATION SYSTEM (UPDES)
MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)
ANNUAL REPORT FORM**

Reports are to be sent to:

**Utah Division of Water Quality
Attn: UPDES Storm Water Program
288 North 1460 West
P.O. Box 144870
Salt Lake City, UT 84114-4870**

Annual reports are due no later than three months from the end of the fiscal year for the reporting MS4. The report is required to be signed and certified in accordance with requirements in the MS4's permit under Part I of this form.

Part I. General Information

- A. Name of Permittee: Hyrum City
- B. Permit Coverage No. UTR090034
- C. Mailing Address: 83 West Main
Hyrum, Utah 84319
- C. Contact Person: Corey Nielsen Title: Water and Roads Superintendent
- D. E-Mail Address: sfricke@hyrumcity.com
- E. Telephone Number: (435) 245 - 6033
- F. Reporting Period (Month/Year-Month/Year): 07/04 - 06/05
- G. List any other entities responsible for implementing the Storm Water Management Plan (SWMP) or a plan component during this reporting period if applicable:
- H. Certification Statement:

I certify under penalty of law that this document and all attachments were prepared with direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for

submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: _____

Printed Name: D. Brent Jensen

Title: City Administrator Date: September 29, 2005

Part II– Current Copy of MS4 Storm Water Management Program

A copy of the current full storm water management program is to be included as part of this report.

Check this box to certify that a copy of the plan is included.

Part III – Best Management Practices (BMP’s) Implemented since Permit Issuance

Section to include a report on the status and effectiveness of BMP’s and measurable goals. This part is broken into sections to address each of the six minimum control measures. Supporting documentation may be attached to assist in documenting completion (or partial completion) of storm water program BMP’s during the reporting period.

Control Measure 1 – Public Education and Outreach

A. Describe any educational activities performed during the reporting period that targeted industries (including construction/operators etc.)

BMP Description	Start Date	Completed? Yes/No	Completion Date	Projected Completion Date
Establish and participate in an Inter-Local Storm Water Education / Public Participation Program to teach the public about storm water and the effects that citizens can have.	03/03	Yes	06/05	On-going
Inform the public about new ordinances and the effects of noncompliance. Educate the public on the importance of protecting storm water from improperly used, stored, and disposed of pollutants by using newsletters and the City website.	12/04 04/05 05/05	Yes	12/04 04/05 05/05	On-going

B. Describe any educational activities performed during the reporting period which targeted municipal employees:

BMP Description	Start Date	Completed? Yes/No	Completion Date	Projected Completion Date
A training class was held for City employees in April 2005. Employees were informed on storm water management practices and were asked to monitor illegal dumping and any activities that could possibly pollute water shed areas.	04/05	Yes	04/05	On-going

C. Describe any educational activities performed during the reporting period that targeted highly visible sources of pollution:

BMP Description	Start Date	Completed? Yes/No	Completion Date	Projected Completion Date
Illegal dumping of construction debris by contractors and developers was discussed in detail. In order to stop this practice it was decided that persons who are building on a lot that is one acre or larger will be required to obtain an excavation permit, which will include two inspections of the premises.	11/04	Yes	11/04	On-going

D. Describe any educational activities performed that target group audiences (school groups, associations, etc. that were not listed above:

BMP Description	Start Date	Completed? Yes/No	Completion Date	Projected Completion Date
None.				

E. For each BMP noted in the chart for this section above list measurable goal information that is pertinent per the outline below. If the report is prepared electronically the charts may be copied and pasted in this section. If the report is not prepared electronically a separate section will need to be prepared in this format. (Note: **Expand the report to include #'s 1-4 for each program BMP**)

BMP: Public Education and Participation Program

(1) General summary

1. Establish agreement with county or surrounding communities to establish an Inter-Local Storm Water Education / Public Participation Program.
2. Implement program

(2) Status of Measurable Goals

1. The communities in Cache Valley are forming the Cache County Stormwater Coalition. There are no formal agreements, but there is a mutual understanding that certain aspects of our permitting can be better accomplished by working together. *See Exhibit A*
2. Implementation and evaluation will be an ongoing process as the program develops.

(3) Effectiveness

Anticipate this program will be reasonably effective in educating the public about storm water.

(4) Proposed Modifications

Change the contact person from Lennis Christiansen to Mark Tenhoeve on the Initial Identification of Measurable Goals Sheet.

BMP: Inform the public about new ordinances and the effects of noncompliance. Educate the public on the importance of protecting storm water from improperly used, stored, and disposed of pollutants by using newsletters and the City website

(1) General summary

1. Send flyer twice a year with newsletter in utility bills.
2. Post information on the City website and update twice a year.

(2) Status of Measurable Goals

1. Hyrum City's December 2005 Newsletter contained information on the new stormwater regulations taking effect. April 2005 Newsletter contained information on disposal of household hazardous wastes. Hyrum City's May 2005 Newsletter and website contained information on understanding stormwater and hazardous waste disposal.
2. The above newsletters were posted on the City's website.

(3) Effectiveness

We expect only marginal success because the percentage of people who read information on Hyrum City's website is low. There is a higher percentage of citizens who read the newsletter, but it is still not read by the entire community.

(4) Proposed Modifications

Include storm water information in at least four newsletters each year.

Control Measure 2 – Public Involvement/Participation

1. Describe the target audiences for the public involvement program, including a description of the types of ethnic and economic groups engaged, affected stakeholder groups, including commercial and industrial businesses, trade associations, environmental groups, homeowners associations, other organizations, etc. (Expand this section as needed).

The entire community is targeted for the public involvement program, including our 15% hispanic population, two homeowners' association, and local businesses.

2. Activities (BMP's) that have been implemented (or partially implemented) for this control measure, e.g. citizen panels, public hearings, citizen volunteer programs, etc.

BMP Description	Start Date	Completed? Yes/No	Completion Date	Projected Completion Date
Participate in Inter-Local Storm Water Education / Public Participation Program	03/03	No		On-going
Sponsor an annual spring cleanup day involving community members by providing garbage bags and bins for garbage collection.	04/05	Yes	04/05	On-going
Encourage citizens and scout troops to clean streams, banks, and storm water sub basins by creating a list of community useful projects.	05/05	Yes	06/05	On-going
Maintain steering committee and continue with meetings to assess progress and continue making plans.	07/04	Yes	06/05	On-going
Encourage Participation in recycling program through newsletters and city website.	12/04 04/05	Yes	12/04 04/05	On-going

3. For each BMP noted in the chart for this section above list measurable goal information that is pertinent per the outline below.

BMP Participate in Inter-Local Storm Water Education / Public Participation Program

(1) General summary

1. See program in Control Measure 1 above.

(2) Status of Measurable Goals

1. See program in Control Measure 1 above.

(3) Effectiveness

1. See program in Control Measure 1 above.

(4) Proposed Modifications

None.

BMP Sponsor an annual spring cleanup day involving community members by providing garbage bags and bins for garbage collection.

(1) General summary

1. Announce activity through website and newsletter and sponsor annually.

(2) Status of Measurable Goals

Hyrum City sponsored Spring Clean-Up Days in April of 2004. Spring Clean-up was announced in the Hyrum City Newsletter, posted on the City's website and advertised in the Herald Journal Newspaper.

(3) Effectiveness

Hyrum City's Spring Clean-Up Days are very effective. Citizens from all over the community take advantage of the dumpsters the City provides to dispose of all types of material. This past April Hyrum City spent \$4,076.59 in solid waste fees.

(4) Proposed Modifications

Change the contact person from Lennis Christiansen to Brad Call on the Initial Identification of Measurable Goals Sheet.

BMP Encourage citizens and scout troops to clean streams, banks, and storm water sub basins by creating a list of community useful projects.

(1) General summary

1. Compile a list of projects and keep at the City Office.
2. Update the projects list every six months.
3. Explain the importance of keeping clean streams, banks and storm water sub basins clean in newsletters.

(2) Status of Measurable Goals

1. A list of projects has been made and is updated as necessary.
2. Ditch banks, road sides and are cleaned every April and May by local irrigation companies, citizens, Church organizations, and local scout troops. This past year Hyrum City had over 100 citizens that participated in cleaning debris and garbage from roadsides in their neighborhood.
3. Projects and participants are recognized in the Hyrum City Newsletter and on the City's website. Hyrum City's December 2004 Newsletter explained to citizens the problems with illegal cimping in streets, borrow pit and in the storm drain system. Encouraged citizens to drop off Christmas Trees at the recycling site located at East Park. . Hyrum City's April 2005 Newsletter addressed recycling site locations for hazardous wastes and dumpsters being provided for spring cleanup. May 2005 contained information about the curbside recycling program and the recycling bins located at East Park. The May Newsletter also contained an explanation of stormwater and the possible creation of a storm water utility fund.

(3) Effectiveness

Citizens, scout troops, etc. can call the City Office to obtain information on ditch banks, roadsides, and stream banks that need to be cleaned. The City helps promote the cleaning of these sites through newsletters and organizations. This program is successful due to volunteers that are willing to donate their time to these projects.

(4) Proposed Modifications

Organize and promote the cleaning of streams, banks, and storm water sub basins.

BMP Maintain Steering Committee

(1) General summary

1. Conduct a meeting the 1st Wednesday of every month.

(2) Status of Measurable Goals

1. The Steering Committee met the 1st Wednesday of every month.

(3) Effectiveness

Meeting once a month to discuss storm water issues is currently sufficient, however, the Steering Committee will need to meet more frequently once the storm water ordinance is adopted by the City Council.

(4) Proposed Modifications

None.

BMP Encourage Participation in recycling program through newsletters and city website.

(1) General summary

1. Send out notices and reminders with information on the recycling program twice annually.

(2) Status of Measurable Goals

Information on recycling is included in Hyrum City's newsletters and posted on the City's website. Hyrum City's December 2004 Newsletter included information on the Christmas tree recycling site. Hyrum City's April 2005 contained information on spring clean-up, green waste dumpsters and hazardous waste recycling centers.

(3) Effectiveness

We expect only marginal success because the percentage of people who read information on Hyrum City's website is low. There is a higher percentage of citizens who read the newsletter, but it is still not read by the entire community.

(4) Proposed Modifications

None.

Control Measure 3 – Illicit Discharge Detection and Elimination

1. a. Provide the date when the MS4's storm water ordinance was adopted or last updated (Note if not yet adopted)
See Exhibit A.

b. If the ordinance was adopted or updated during this reporting period, then a copy of the attested ordinance should be attached to this report. Is a copy of the ordinance attached? Yes No

2. Provide information on illicit discharge detection activities, including such things as industrial inspections, stream walks, smoke or dye testing, line televising, etc (attach additional sheet if necessary):

Type of Inspection	Details: who performed activity, date performed, number of facilities inspected, miles walked, etc.
None.	

3. Provide information on dry weather field screening activities conducted during the reporting period:

a. Outfall screening

1. How many outfalls were screened by the MS4 during the reporting period?
None.

2. Of the outfalls screened during the reporting period, at how many of the outfalls did the MS4 identify flow?
None.

3. For those outfalls with dry weather flow detected, provide information on the results of source identification activities. If laboratory testing was performed in order to verify a pollutant identity, then complete the last column of the table (attach additional sheet if necessary):

Outfall Designation (number or location)	Date Field Screening Performed	24-Hour Rescreening? (Yes/No)	Date Laboratory Testing Performed
None.			

4. For those outfalls with dry weather flow identified, describe the investigative measures taken to identify the source, the identified source, and if the source was eliminated:
None.

5. Provide information on any spill incidents which occurred during the reporting period, in which a substance entered the storm sewer system:

Spill Date	Spill Location	Party Responsible for Spill	Substance(s) Spilled	Amount Spilled
None.				

6. Describe any activities performed during this reporting period to publicize and facilitate public reporting of illicit discharges (provide details, where appropriate):
None.

7. Describe any activities performed during this reporting period to facilitate the proper management and disposal of used oil and toxic materials, including educational activities, household waste collection programs, etc (provide details where appropriate, such as dates):
Hyrum City's April 2005 and June 2005 Newsletter contained information on disposal of household hazardous waste. Hyrum City Offices provides informative packets on removal and disposal of household hazardous waste.

8. Describe any activities performed during this reporting period to detect and eliminate seepage from municipal sanitary sewers to the storm sewer system:

Hyrum City's storm sewer system is multiple groups of drain boxes and does not tie together with sewer system.

9. List any BMP's implemented by the MS4 for this measure in the chart below

BMP Description	Start Date	Completed? Yes/No	Completion Date	Projected Completion Date
Adopt model ordinance prohibiting discharge of non-storm water into the system. Prescribe punishment for violation.	07/04	No See Exhibit A		06/06
Develop a procedure to gain approval from the irrigation companies for storm water discharge.	07/05	Yes	03/03	
Educate city employees, businesses, and the general public about the hazards associated with illegal discharges and improper disposal of waste through newsletter discussed in Public Education and classes.	04/05	Yes	04/05	On-going
Take inventory of all above ground tanks, inspect and maintain to prevent leaking and take proper spill control measures.	04/05	Yes	05/05	On-going

10. For each BMP noted in the chart for this section above list measurable goal information that is pertinent per the outline below.

BMP Adopt model ordinance prohibiting discharge of non-storm water into the system. Prescribe punishment for violation.

(1) General summary

See Exhibit A

(2) Status of Measurable Goals

(3) Effectiveness

(4) Proposed Modifications

None.

BMP Develop a procedure to gain approval from the irrigation companies for storm water discharge.

(1) General summary

Develop a cooperative agreement with required approvals on final plat.

(2) Status of Measurable Goals

Hyrum City ordinances require approval from irrigation companies for storm water discharge.

(3) Effectiveness

Very effective.

(4) Proposed Modifications

None.

BMP Educate city employees, businesses, and the general public about the hazards associated with illegal discharges and improper disposal of waste through newsletter discussed in Public Education and classes.

(1) General summary

Discuss illegal discharges in newsletter.

(2) Status of Measurable Goals

Hyrum City's December 2004 Newsletter addressed the dangers of improperly disposing of hazardous wastes. June 2005 Newsletter included information on being award and protecting natural resources and watershed areas.

(3) Effectiveness

We expect only marginal success because the percentage of people who read information on Hyrum City's website is low. There is a higher percentage of citizens who read the newsletter, but it is still not read by the entire community.

(4) Proposed Modifications

None.

BMP Take inventory of all above ground tanks, inspect and maintain to prevent leaking and take proper spill control measures.

(1) General summary

Inventory of all above ground tanks and map and is updated annually.

(2) Status of Measurable Goals

All above ground tanks have been identified, placed on a list and cross referenced to a map.

(3) Effectiveness

Effective.

(4) Proposed Modifications

Change the contact person from Lennis Christiansen to Corey Nielsen on the Initial Identification of Measurable Goals Sheet.

Control Measure 4 – Construction Site Storm Water Runoff Control

- 1. a. When was the MS4s ordinance to control soil erosion and sediment adopted or last updated? (Note if not yet adopted)
See Exhibit A.
- b. If the ordinance was adopted or updated during this reporting period, then a copy of the attested ordinance should be attached as an addendum to this report. Is a copy of the ordinance attached?
Yes No
- 2. Provide information on any site planning procedures for construction projects performed during the reporting period:
 - a. Number of site plan reviews conducted: None.
 - b. Number of site plans approved: None.
 - c. Other (please describe): None.
- 3. Provide information on construction site inspections during the reporting period:
 - a. How many active construction sites were inspected during the reporting period?
None.
 - b. How many total inspections of these active construction sites were conducted during the reporting period?
None.
 - c. How many full-time equivalents were employed by the MS4 to inspect construction sites during the reporting period?
None.
- 4. Provide information on enforcement activities (e.g. stop work orders, warning letters, etc) at construction sites for erosion and sediment control violations taken during the reporting period (attach additional sheets if necessary):

Site Location	Type of Enforcement Action	Date of Enforcement
None.		

- 5. Were any education and/or training measures for construction site operators conducted (besides those under measure 1) during the reporting period? Yes No

If yes, provide details:

- a. Type(s) of training conducted?
- b. Date(s) of training:
- c. Who performed the training:
- d. Who received the training:
- e. Did the training result in some type of certification? Yes No

If yes, please explain:

6. List any BMP's implemented by the MS4 for this measure in the chart below:

BMP Description	Start Date	Completed? Yes/No	Completion Date	Projected Completion Date
Adopt an ordinance required proper erosion and sediment controls and controls for other wastes with a regulatory mechanism (including above ground fuel storage tanks with isolation areas). Address mud tracked onto streets by machinery, re-vegetation and dust control.	04/04	No See Exhibit A		Unkown
Require Erosion Control and Revegetation Plans for development of sites that are one acre in size or larger in order to obtain a building permit. Inform what the requirements and options are.	05/04	Yes	05/04	
Monitor compliance with building inspector, train employees (consider using an Inter-Local Training Meeting). Establish procedures that include inspections on sites larger than one acre on a monthly basis, reports and	07/05	No		06/06

actions to correct problems.				
Establish general procedures for concrete truck washouts and establish a few general washout areas. Require some developers to establish temporary washout areas.	7/03	Yes	04/04	

7. For each BMP noted in the chart for this section above list measurable goal information that is pertinent per the outline below.

BMP Adopt an ordinance required proper erosion and sediment controls and controls for other wastes with a regulatory mechanism (including above ground fuel storage tanks with isolation areas). Address mud tracked onto streets by machinery, re-vegetation and dust control.

(1) General summary

Review in Steering Committee. See Exhibit A

(2) Status of Measurable Goals

Ordinance has been drafted and will be placed on a future City Council Agenda for consideration and adoption.

(3) Effectiveness

The Steering Committee reviewed the ordinance and feels that the ordinance will be effective once adopted by the City Council.

(4) Proposed Modifications

None.

BMP Require Erosion Control and Revegetation Plans for development of sites that are one acre in size or larger in order to obtain a building permit. Inform what the requirements and options are.

(1) General summary

Set minimum requirements.

(2) Status of Measurable Goals

Minimum requirements have been prepared in an ordinance that will be placed on a future City Council Agenda for consideration and adoption.

(3) Effectiveness

The ordinance will be effective once adopted by the City Council.

(4) Proposed Modifications

None.

BMP Monitor compliance with building inspector, train employees (consider using an Inter-Local Training Meeting). Establish procedures that include inspections on sites larger than one acre on a monthly basis, reports and actions to correct problems.

(1) General summary

Establish written procedures and have one employee attend training meeting annually.

(2) Status of Measurable Goals

Written procedures to inspect construction sites larger than one acre is in progress, but has not been completed. Hyrum City employees attended a class on storm water in April 2005.

(3) Effectiveness

Anticipate written procedures will be effective. Inter-local training meeting provided useful information to city employees.

(4) Proposed Modifications

None.

BMP Establish general procedures for concrete truck washouts and establish a few general washout areas. Require some developers to establish temporary washout areas.

(1) General summary

Identify three permanent washout locations.

(2) Status of Measurable Goals

Hyrum City identified three sites as washout locations. Hyrum City is working to establish requirements for developers to provide a washout location on construction site.

(3) Effectiveness

Based on experiences of other communities, Hyrum City determined that central washout locations are problematic.

(4) Proposed Modifications

Establish general procedures for concrete truck washouts by requiring developers to establish temporary washout areas on private lot.

Control Measure 5 --Post-Construction Storm Water Management in New Development and Redevelopment

1. Provide a summary of the initiative of the post construction storm water management program (e.g. limiting growth to identified areas, engineering structural specifications for treating post construction runoff, policies to encourage infill development in existing higher density areas, minimization of impervious areas and mechanisms etc.)
The proposed Storm Water Ordinance includes a section on Post-Construction Storm Water Management and Discharge to critical areas.
2. Does the post-construction program include a regulatory mechanism such as an ordinance? If so please describe how the mechanism will work to help achieve the initiatives in question 1 above. If a regulatory mechanism has not yet been developed provide a brief description of planned policy enactment.
Yes. Penalties include abatement, remediation of pollution, fines, etc.
3. List any BMP's implemented by the MS4 for this measure in the chart below:

BMP Description	Start Date	Completed? Yes/No	Completion Date	Projected Completion Date
Review zoning ordinances addressing water quality impacts for commercial and residential sites. Include minimum landscaping requirements and protection of sensitive and open land areas.	01/04	No		On-going
Require commercial developments to provide landscaping plan and set minimum requirements.	06/04	No		On-going

Require commercial and/or developments to install structural BMPs as part of the development.	06/04	No		06/06
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4. For each BMP noted in the chart for this section above list measurable goal information that is pertinent per the outline below.

BMP Review zoning ordinances addressing water quality impacts for commercial and residential sites. Include minimum landscaping requirements and protection of sensitive and open land areas.

(1) General summary

Review existing ordinances and make recommendations to go to the Planning Commission for review.

(2) Status of Measurable Goals

Hyrum City is currently in the process of revising its General Plan, Zoning Ordinance and Subdivision Ordinance to better address storm water runoff and growth in sensitive areas.

(3) Effectiveness

Anticipate completed regulations will be effective.

(4) Proposed Modifications

None.

BMP Require commercial developments to provide landscaping plan and set minimum requirements.

(1) General summary

Review existing requirements. Make recommendations to go to the Planning Commission for review.

(2) Status of Measurable Goals

Reviewed existing regulations. Hyrum City's ordinance requires landscape plans on all commercial development, however, the ordinance doesn't include minimum requirements nor guidelines. Hyrum City is in the process of preparing written guidelines and detailed requirements that needs to be included in commercial development landscape plans.

(3) Effectiveness

Anticipate guidelines will be effective in addressing storm water management through appropriate landscaping.

(4) Proposed Modifications

Require storm water permit number on building permit application.

BMP Require commercial and/or developments to install structural BMPs as part of the development.

(1) General summary

Review existing requirements.

(2) Status of Measurable Goals

Hyrum City is in the process of reviewing its existing requirements for installation of structural BMPs.

(3) Effectiveness

Unknown.

(4) Proposed Modifications

None.

Control Measure 6 – Pollution Prevention/Good Housekeeping for Municipal Operations

Structural and Source Control Measures

1. Structural Controls

How many permanent control structures for which the MS4 is responsible were added during this reporting period? Four

Including the structures added this reporting period, what is the total number of permanent control structures which the permittee is responsible for inspecting and maintaining? 112

What is the frequency at which permanent control structures were inspected or maintained during this reporting period?

Each permanent control structure is either inspected or maintained annually.

How many permanent control structures were inspected during this reporting period:

catch basins	112	per reporting period
ditches	2 blocks	per reporting period
detention ponds	0	per reporting period
storm drain lines	1 block	per reporting period
Other		per reporting period

How many permanent control structures were maintained during this reporting period:

catch basins	45	per reporting period
ditches	2 blocks	per reporting period
detention ponds	0	per reporting period
storm drain lines	1 block	per reporting period
Other		per reporting period

Describe any tasks associated with control structure inspection and maintenance (e.g. repairs), not addressed in the questions above:

A visual inspection was conducted on catch basins and camera inspection was performed on storm drain lines. Maintenance was performed by a vacuum truck to clean catch basins.

2. Master Plan

a. Does your municipality have a comprehensive planning document (e.g. Master Plan), which in part addresses storm water? Yes No
Hyrum City is currently in the process of revising its General Plan, Zoning Ordinance and Subdivision Ordinance to better address storm water runoff and growth in sensitive areas. See Exhibit A

b. If the answer to 2.a was “yes”, describe any changes made to the storm water portion of the comprehensive planning document performed during the reporting period:

3. Street Maintenance

a. How many miles of streets were swept during the reporting period?
Three blocks

- b. Describe any litter removal activities performed during the reporting period (e.g. dates, people performing litter pickup, etc), including the amount of debris removed (pounds), if known:

November 2004 Hyrum City employees cleaned the gutters on Main Street to prepare for winter run-off. In January 2005 Hyrum City employees spent approximately 300 hours picking-up and disposing of fallen tree branches from City Streets. In May 2005 over one hundred citizens of Hyrum participated in picking up litter and debris on the sides of Hyrum City streets.

- c. Describe any practices for maintaining streets that were not addressed in the questions above (deicing practices, road repair procedures, etc):
Hyrum City follows the U.L.C.T. recommendations and requirements on road repair and maintenance.

4. Flood Management Projects

- a. Were any existing flood management projects (e.g. wet or dry retention basins, channels) evaluated during the reporting period to determine if retrofitting the device for additional pollutant removal is feasible? Yes No

- b. If the answer to question 4.a is yes, please provide details on the location of the flood management project and the evaluation performed (date, what did evaluation consist of, outcome):

In August 2005 Hyrum City's Engineer recommended installing an oil/water separator on the east side of Hyrum. Hyrum City has asked its engineer to prepare a cost analysis for this project.

- c. Did you inspect any of the following municipal facilities during the reporting period for storm water runoff control measures:

Facility Inspected	Yes	No	Not applicable
Publicly owned water treatment plants	Yes		
Publicly owned wastewater treatment plants	Yes		
Municipal incinerators			X
Municipal solid waste transfer facilities			X
Land application sites			X
Transportation fleet maintenance and storage yards	Yes		
Sludge disposal or treatment sites	Yes		
Municipally owned landfills			X
Other sites (provide details):			

Documentation of each inspection performed should be attached as an addendum to this report. Are completed inspection reports or some other type of documentation attached? Yes No No documentation was kept on inspection this year, however, records will be kept in the future.

Were any control measures to reduce runoff implemented during the reporting period at the facilities listed in question Part II.A.5.e above? Yes No

If yes, provide details:

5. Pesticide, Fertilizer, Herbicide Application

a. Were any of the following tasks related to a pesticide, herbicide, fertilizer management program completed during the reporting period:

Hyrum City contracts with a certified applicator for application of all pesticides, herbicides, and fertilizers.

Task Completed	Yes	No	Not Applicable
Developed or updated inventory of pesticides, herbicides, and fertilizers used by MS4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conducted applicator training or certification training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conducted municipal employee safety training in use, storage and disposal of chemicals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conducted safety training of private applicators in use, storage and disposal of chemicals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Implemented program for municipal use of native or low-maintenance vegetation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. List all BMP's implemented by the MS4 for this measure in the chart below:

BMP Description	Start Date	Completed? Yes/No	Completion Date	Projected Completion Date
Establish schedule for maintenance activities including parking lot cleaning, street sweeping, catch basins, curb and gutter cleaning.	2/04	Yes	4/04	
Establish a regular schedule for equipment maintenance and proper waste disposal procedures.	2/04	Yes	4/04	
Provide training to city employees to promote a clear	2004	No		2005

understanding of the impacts of various activities to storm water and promote employee ownership of the problems and the solutions (consider using an Inter-Local Training Meeting).				
Support oil collection and recycling program by exploring drop site and collection locations and recycling.	04/05 05/05 06/05	Yes	04/05 05/05 06/05	On-going

7. For each BMP noted in the chart for this section above list measurable goal information that is pertinent per the outline below.

BMP Establish schedule for maintenance activities including parking lot cleaning, street sweeping, catch basins, curb and gutter cleaning.

(1) General summary

Have a written policy and schedule.

(2) Status of Measurable Goals

A policy and maintenance schedule has been written, which includes parking lot cleaning, street sweeping, catch basins, curb and gutter cleaning.

(3) Effectiveness

Effective. Following the written schedule for maintenance Hyrum City had its parking lot swept twice this past year; catch basins and curb and gutters were cleaned as needed.

(4) Proposed Modifications

Change the BMP to Update and follow the schedule for maintenance activities including parking lot cleaning, street sweeping, catch basins, curb and gutter cleaning. Change the contact person from Lennis Christiansen to Corey Nielsen on the Initial Identification of Measurable Goals Sheet.

BMP Establish a regular schedule for equipment maintenance and proper waste disposal procedures.

(1) General summary

Produce schedule.

(2) Status of Measurable Goals

A policy and maintenance schedule has been written for equipment maintenance and proper waste disposal procedures.

(3) Effectiveness

Hyrum City has always disposed of its used oil and maintenance materials properly.

(4) Proposed Modifications

None.

BMP Provide training to city employees to promote a clear understanding of the impacts of various activities to storm water and promote employee ownership of the problems and the solutions (consider using an Inter-Local Training Meeting).

(1) General summary

Decide on approach (obtain info. may work jointly with other communities).

(2) Status of Measurable Goals

Hyrum City will conduct two storm water training meetings a year for city employees to discuss problems and solutions.

(3) Effectiveness

This past year Hyrum City held two training sessions on storm water. In November 2004 employees were asked to attend classes on storm water to help better understand and accomplish the goals that have been set by the storm water steering committee. In April 2005 the City discussed the mandates placed on it by the State of Utah. City employees were informed of some of the storm water management programs and were asked to help monitor illegal dumping. Employees were also asked to help the city monitor dumping and pollution of water drainage areas.

(4) Proposed Modifications

Change the contact person from Lennis Christiansen to Brent Jensen on the Initial Identification of Measurable Goals Sheet.

BMP Support oil collection and recycling program by exploring drop site and collection locations and recycling.

(1) General summary

Identify local sites.

(2) Status of Measurable Goals

Oil collection and recycling programs have been identified and published in the Hyrum City Newsletter in April, May and June of 2005.

(3) Effectiveness

We expect only marginal success because the newsletter is not read by every citizen of Hyrum.

(4) Proposed Modifications

None.

Part IV -- Annual Expenditures for Permit Compliance

1. Reporting Period Expenditures

- a. What was the funding source(s) for this reporting period's expenditures?
Hyrum City's General Fund.
- b. A summary of the expenditures for the administration of the storm water management program during the reporting period should be attached as an addendum to this report. Is a copy of last reporting period's expenditures attached? Yes No

This last fiscal year (2004-2005) Hyrum City spent: \$4,076.59 for dumpsters during Spring Clean-up; \$400 for storm water and recycling information to be published in Hyrum City's newsletter and on website; \$400 on conference attendance specifically related to Storm Water Drainage; and \$

2. Next Reporting Period's Budget

- a. What will be the funding source for next reporting period's budget?

For Fiscal Year 2005-2006 Hyrum City created the Storm Water Utility Fund to comply with Federal mandates to provide for water run-off from storms, excess ground water, and other unplanned occurrences.

- b. A summary of the proposed budget for the storm water management program for the next reporting period should be attached as an addendum to this report. Is a copy of the proposed budget for the next reporting period attached?
Yes No

3. Staffing

- a. How many full-time equivalents were dedicated to the administration of the SWMP during the reporting period? Four tenths of one full time employee. Expect to increase significantly in 2005.
- b. Did the amount of full-time equivalents dedicated to the administration of the SWMP during this reporting period differ from the previous reporting period either by an increase or decrease in numbers? Yes No
- c. If yes, please explain whether it was a decrease or increase and the reason for the staff differences