



50 West Main • Hyrum, Utah 84319 • Phone (435) 245-0208  
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Jami J. Van Huss, Director

Museum Board Members  
Steven W. Downs, Chairman  
John A. Petersen, Vice Chair  
Kathy Kingsbury  
Linda Christiansen  
Curtis Parkinson  
Leisha Kunz  
Kim Faulkner

MINUTES OF THE HYRUM CITY MUSEUM BOARD MEETING **AUGUST 9, 2022** AT  
THE MUSEUM BOARD ROOM 50 WEST MAIN STREET, HYRUM, UTAH

**CONVENED:** 6:05 pm

**ROLL CALL, CALL TO ORDER, and WELCOME:** Chairman Downs welcomed everyone and called the meeting to order.

**THOSE IN ATTENDANCE:** Steve Downs, John Petersen, Kathy Kingsbury, Leisha Kunz, Linda Christiansen, Curtiss Parkinson, Craig Rasmussen, Jami Van Huss, and Courtney Cochley. Kim Faulkner was excused.

**REVIEW OF MINUTES:** John motioned to approve the minutes of June 14, 2022, Curtiss seconded, all voted aye, and the minutes were approved unanimously as written.

**BUSINESS:**

**1. Utah Open and Public Meetings Act Training**

The museum board and staff watched a video as required by the city recorder about the Open and Public Meetings Act, which outlined the requirements for public transparency in meetings.

**2. Passport to Summer Fun/Activities Evaluation**

Jami and Courtney reported on the success of the museum's Passport to Summer Fun activity. We distributed all 300 passports and had over fifty people attend the pizza party. We collected evaluations and over-all, everyone continues to be very happy with the program, both the drop-in activities and the other passport requirements. Grand Old Flag and Playing on the Prairie were very well attended (almost 400 people for Grand Old Flag and 50 for Playing on the Prairie).

**3. Exhibit Schedule**

Jami passed out an updated 2022 schedule with the change of date for the September board meeting (postponing one week since museum staff will be attending the AASLH conference) and updated programming information, including a slight tweak to the November Second Saturday since we will be hosting a traveling exhibit about Martha Hughes Cannon from November 12—December 17.

#### 4. Proposed 2023 Schedule

Jami distributed the proposed 2023 schedule. Items to note that are different from last year are:

1. The Saturday events are not a set week, they will move around and a few months will not have Saturday events.
2. We're adding "Night at the Museum" events on evenings in July and November in lieu of the Saturday events those months.
3. Two of the board meetings will fall on weeks that are not the second Tuesday. The February meeting will be the first Tuesday (February 7th) and the July meeting will be on the third Tuesday (July 18th).
4. The museum will be closed for two "work weeks" so that museum staff can catch-up on work without visitor and/or intern interruptions. They will be the week of Thanksgiving and USU's spring break in March.

Linda motioned to approve the 2023 Schedule and Curtiss seconded. Everyone voted and the 2023 Schedule was accepted unanimously.

#### 5. Other Reports from Board Members

Jami announced that the Wellsville City Historical Committee has invited the *Think Water Utah* scholar Greg Smoak---who spoke at one of our H2O Today events last year---as their annual Founders Day speaker on Tuesday, August 30th at 6:30 pm.

Craig expressed thanks on behalf of Hyrum City to all of the board members and staff for their service and work.

**ADJOURNMENT:** 7:20 pm

#### Dates to Note:

September 13—15	Museum Closed, AASLH Conference
September 20	Board Meeting, 6:00 pm
September 20—22	Back in Time, 1:00—1:30 pm, <i>Sadako's Story</i>
October 8	Second Saturday, 10:00 am—3:00 pm, <i>Fall Festival</i>
October 11	Board Meeting, 6:00 pm
October 18—20	Back in Time, 1:00—1:30 pm, <i>Trick or Treat</i>
October 25—27	Museum Closed, UMA Conference

ATTEST:

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Steven Downs  
Chairman

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Jami J. Van Huss  
Museum Director

Approved:

As Written: \_\_\_\_\_