



50 West Main • Hyrum, Utah 84319 • Phone (435) 245-0208
email: museum@hyrumcity.com • website: hyrumcitymuseum.org

Jami J. Van Huss, Director

Museum Board Members
John A. Petersen, Chairman
Kim Faulkner, Vice Chair
Steven W. Downs
Kathy Kingsbury
Leisha Kunz
Montana Delao

MINUTES OF THE HYRUM CITY MUSEUM BOARD MEETING **JANUARY 9, 2024** AT
THE MUSEUM BOARD ROOM 50 WEST MAIN STREET, HYRUM, UTAH

CONVENED: 6:08 pm

ROLL CALL, CALL TO ORDER, and WELCOME: Chairman Petersen welcomed everyone and called the meeting to order.

THOSE IN ATTENDANCE: John Petersen, Steve Downs, Kathy Kingsbury, Leisha Kunz, Montana Delao, Jami Van Huss, Courtney Cochley, and Craig Rasmussen. Kim Faulkner was excused.

REVIEW OF MINUTES: Steve motioned to approve the minutes of December 12, 2023, Montana seconded, all voted aye, and the minutes were approved unanimously as written.

BUSINESS:

1. Board Member Roles and Responsibilities Review

Jami ensured that all board members have the roles and responsibilities document and asked everyone to review it, then asked if anyone would like to propose changes. All board members approved of the document as written.

2. Self-Evaluations

Jami sent self-evaluations based on the roles and responsibilities document with the mailings and opened the meeting for discussion of any items that completing the evaluation germinated. There were no comments. Jami thanked the board for their efforts and input, expressing appreciation for their service on the advisory board.

3. Officer Elections

Steve motioned that the officers remain the same, John Petersen as Chair, Steve Downs as Vice-Chair, and Leisha Kunz as Recorder. Those nominated did not reject the nomination. Kathy seconded the nomination, all voted aye, and the motion was approved unanimously.

4. Core Document Review

The board read through the by-laws in their entirety. There was no discussion or proposed changes so Steve motioned to approve the by-laws as written, Kathy seconded, and all voted aye. The motion was approved unanimously. We should also review and approve the 2020--2025 Strategic Plan, but Jami requested more time to finish updates. She will present it at the Board Training and Dinner for approval.

5. Collections Management Policy Approval

Following Courtney's excellent review of the Collections Management Policy last month, the board had no suggested edits. Montana moved to approve the Collections Management Policy as written and Steve seconded the motion. All voted aye and the motion was approved unanimously. Courtney will present it to the city council on February 1st for final approval. The policy will be reviewed and approved every five years.

6. 2024 Calendar Updates

Jami distributed updated schedules noting that the date of the October Super Saturday has been moved so it will not land on Fall Break. The board also approved moving the board dinner and training to January 25th.

7. Hot Wheels in Hyrum Sponsor Assignments

Deferred to next month's meeting

OTHER REPORTS FROM BOARD MEMBERS

Leisha shared examples of activity posters she created for the March Super Saturday. Other ideas for the activity included inviting artist Sami Bassett to demonstrate linocuts, using gelatin to make prints, and also creating stamps from potatoes.

ADJOURNMENT: 7:00 pm

Dates to Note:

February 13	Board Meeting, 6:00 pm	South Cache Art Club Student Reception prior
February 22	Super Saturday, 10:00 am--3:00 pm,	<i>Tell the Story</i>
March 1	Friday Family Movie Night @ Elite Hall, 7:00 pm,	<i>Wish</i>
March 5--7	Back in Time, 1:00--1:30 pm, OH, Baby!	
March 12	Board Meeting, 6:00 pm	
March 12--14	Museum Closed, <i>Work Week</i>	
March 23	Super Saturday, 10:00 am--3:00 pm,	<i>Women in the Wild West</i>

ATTEST:

John Petersen
Chairman

Jami J. Van Huss
Museum Director

Approved:
As Written: _____